

State Compliance Checklist

A Public Readiness Resource for Small & Midsize Businesses

Public checklist: Use this checklist as a high-level status check. It identifies common compliance areas without providing filing procedures, workflows, or step-by-step instructions.

1. Business Registration & Entity Status

- ☐ Business registration or entity status is current in the state of formation.
- ☐ The legal business name and entity information match current state records.
- ☐ Registered-agent and registered-office information is current where applicable.
- ☐ DBA, trade-name, or assumed-name registrations are current where applicable.
- ☐ The business is currently shown as active or in good standing where that status is used.

2. State Accounts, Licenses & Employer Requirements

- ☐ State tax registrations relevant to the business are current.
- ☐ Employer withholding and unemployment accounts are current where applicable.
- ☐ Required state or local business licenses and permits are current.
- ☐ Applicable state employer programs or coverage requirements are current.

3. Business Changes & Ongoing State Obligations

- ☐ Recent changes to the business have been reviewed for possible state compliance impact.
- ☐ State notices, renewals, and recurring compliance obligations are being monitored.
- ☐ Current state registrations, licenses, and compliance records are organized and available.

4. Multi-State / Multi-Jurisdiction Check

- ☐ The business has identified each state where it is registered, operating, or has employees.
- ☐ Foreign qualification or other state-registration status is current where applicable.
- ☐ Compliance obligations are reviewed separately for each applicable jurisdiction.

Quick note: An unchecked or uncertain item may indicate an area that deserves further review. Requirements vary by state, locality, entity type, industry, and business activity.

Need help identifying potential state compliance gaps? WMP Compliance Partners provides practical compliance support tailored to your business.

Reference basis: U.S. Small Business Administration guidance and official state agency requirements. This checklist is general educational information and is not legal, tax, accounting, or insurance advice.

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